

NORTHBRIDGE EDUCATION FOUNDATION, INC.
GRANT PROPOSAL 2015-2016
www.NorthbridgeEdFoundation.org

Introduction:

The Northbridge Education Foundation, Inc. is an independent, community-based organization of citizens committed to fund extracurricular and innovative educational programs for the children of the Northbridge Public Schools. The Foundation is committed to building a positive and successful future for our children.

Criteria:

- Encourages and supports innovative projects that enrich students in the Northbridge Public Schools.
- The grant can relate to academics, arts, community, culture, health and fitness.
- The grant should enhance the public school curriculum but not duplicate any current project.
- All grants should be complete, clearly written and include authorizing signatures.

Eligibility:

To be eligible for consideration an applicant must fit one of the following categories:

- Faculty or administrator of the Northbridge Public Schools.
- Student at a Northbridge Public School with a faculty advisor.
- Northbridge community member with a faculty or administrative sponsor.

Funding:

The total amount of funds available for a given year depends upon the success of the NEF'S fundraising. The Foundation awards funds via a grant review committee.

- Equipment, supplies and travel expenses that support project are an acceptable expense.
- Stipends for the time devoted to the program, provided that time is beyond the teacher's normal workday are an acceptable expense.

Funding Cycle:

- The grant cycle is from September 1, 2015 – August 31, 2016.
- The original grant application plus three copies must be postmarked no later than May 30, 2015.
- Grant review committee will review grants and applicants will be notified by June 20, 2015.
- Funds become available September 1, 2015.
- Public acknowledgement must be given to NEF as being a sponsor of the project.
- All grant recipients are required to submit a final report to NEF within 30 days of completing the project and make a presentation of the project at the annual Northbridge Schools Celebration of Learning in the spring of 2016.

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General Information

Please type or print clearly:

Title of Project: _____

Applicant: _____

Applicant's Position: _____

Applicant's School: _____

Applicant's Contact Information:

E-Mail Address: _____

Home/Cell Phone: _____ School Phone: _____

Other participants in the project: _____

General subject area of project: _____

Number of students to benefit: _____ Total Amount Requested: _____

NEF Use Only:

Date Received: _____ Grant #: 2015/2016: _____

Approved/Disapproved: _____ Amount: _____

Signature: _____

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Details of Proposed Project:

Outline the objectives of the project and anticipated benefits. Indicate if the project is related to a specific school and the target population this project will benefit. How will the project be achieved?

Proposed Timeline

Provide a detailed planning and implementation timeline. Include project start and completion dates. Grants awarded in 2015 must be implemented between September 1, 2015 and August 31, 2016. Will the project involve school hours and/or after hours?

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Budget:

Itemize each expense. Please include purpose of each cost. Attach supporting documentation of expenses. (Invoices, Quotes, Contracts, Etc.)

	<u>Amount Requested</u> <u>From NEF</u>	<u>Amount</u> <u>Requested From</u> <u>Other Sources</u>	<u>Total Project</u> <u>Funding</u>
• Salary/Stipend:	_____	_____	_____
• Personnel Costs:	_____	_____	_____
• Equipment:	_____	_____	_____
• Supplies:	_____	_____	_____
• Travel:	_____	_____	_____
• Fees:	_____	_____	_____
• Other Expenses:	_____	_____	_____
• Total Cost:	_____	_____	_____

*****Please enclose a detailed list of other expenses.**

Other Sources of Funding:

Indicate the source of any potential alternate or supplemental funding for this project. Include any current applications for funding and planned future applications. How will partial funding affect this project?

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By signing this application, I acknowledge that if awarded a grant, I will:

- Implement the proposed project as described.
- Seek approval from the NEF for any changes to the project including date.
- Notify NEF if I plan to leave the Northbridge School Department before the project is completed.
- If project is cancelled grant money funded must be returned to NEF.

Applicant Signature: _____ Date: _____

As principal, I support this application and believe this project would enhance the curriculum and goals of our school.

Principal Signature: _____ Date: _____

Any questions or concerns can be directed to the NEF Grant Committee:

Kathryn Ducey kbducey@yahoo.com

Larry Brown lawrencebrown007@charter.net

Joane Vierck joanevrck@charter.net

Mail completed application to:
Northbridge Education Foundation, Inc.
Attn: Grant Committee
P.O. Box 463
Whitinsville, MA 01588